

MINUTES OF MEETING OF BOARD OF DIRECTORS OF
NORTH AUSTIN MUNICIPAL UTILITY DISTRICT NO. 1

April 18, 2016

THE STATE OF TEXAS §
 §
COUNTIES OF TRAVIS §
 §
AND WILLIAMSON §

A regular meeting of the Board of Directors of North Austin Municipal Utility District No. 1, open to the public, was held on April 18, 2016, at the Rattan Creek Community Center, 7617 Elkhorn Mountain Trail, Austin, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of said Notice is attached hereto as **Exhibit "A"**.

The roll was called of them members of the Board, to-wit:

Alan McNeil	President
Donald G. Conklin	Vice President
Jo Jones	Secretary
Keith Collins	Treasurer
Kim Green	Assistant Secretary/Treasurer

and all of said Directors were present, thus constituting a quorum. Also in attendance at the meeting were Gary Spoons with Crossroads Utility Services; Mary Bott with Bott & Douthitt, P.L.L.C.; David Malish with Murfee Engineering Co., Inc.; and Marc Marroquin, candidate for Facility Manager at Clearwater Management; and Will Washington, a District resident.

Director McNeil called the meeting to order at 6:03 p.m. and stated that the Board would first receive the bookkeeper's report and consider bills, invoices, transfers and investments. Ms. Bott reviewed the cash activity report, attached hereto as **Exhibit "B"**, and stated that the items for approval included director and vendor payments, a transfer in the amount of \$250,000.00 from First State Bank Operating Account to First State Bank Manager's Account; a transfer in the amount of \$380,000.00 from the Compass Bank Lockbox Account to the First State Bank Operating Account; a transfer in the amount of \$12,471.70 from the TexPool Tax Account to TexPool Operating Account; a transfer in the amount of \$90,000.00 from the TexPool Tax Account to the TexPool Debt Service Account; and a transfer in the amount of \$32,573.86 from the TexPool SR2014 Capital Projects Account to the TexPool Operating Account. Ms. Bott then recommended renewal of the IBC Bank General Fund Certificate of Deposit in the amount of \$240,000.00, which matures on May 1, 2016, for a term of 12 months. Upon motion by Director Collins and seconded by Director Green, the Board voted 5-0 to approve the bills, invoices, transfers and renewals as presented.

Director McNeil then stated that Richard Fadal of TexaScapes was not present, but directed the Board to his report in their meeting packets, attached hereto as **Exhibit "C"**.

Director McNeil then stated that Bill Burke of Clearwater Management Company was also not present to give the Board his pool and community center report, but directed the Board to his report in their meeting packets, attached as **Exhibit "D"**. He noted that the

basketball court and tennis court had been resurfaced and restriped. He also report that there were no proposals to present at this time. Director Green then opened discussion regarding the need to hire a pool and facilities coordinator to begin working with Mr. Burke and Clearwater Management in May so that they could learn the business of running the District's pool and community center throughout the summer and with the intent of taking over the business when Mr. Burke retires at the end of the year. Marc Marroquin was present and introduced himself to the Board of Directors and answered questions regarding his experience. After discussion, upon motion by Director Green and second by Director Conklin, the Board voted 5-0 to approve the Second Amendment to Swimming Pool Operation and Maintenance Agreement and the Second Amendment to Management Services Agreement for Community Center, attached hereto as **Exhibits "E" and "F"**, respectively. Director Conklin then made a motion that the Board amend the District budget to reflect where the funds for the position would come from. The Board discussed the fact that the District would move funds from the community center manager line to the pool operations line to reflect this change. Upon second by Director McNeil the motion passed 5-0.

Director McNeil stated the Board would next receive the General Manager's report. Mr. Spoons referred the Board to their packets for his report, attached as **Exhibit "G"**. Mr. Spoons reported that Wes Eichenwald, a District resident, had requested Board approval to place a memorial in the park for his wife, using the same type of stonework used on the District pavilion, with the memorial to be a bench possibly overlooking the creek. He informed the Board that Tom Letizia is working on painting the fire hydrants in the District. Mr. Spoons reported that Matt Schlazic, a resident of the District, had met with him regarding cleaning out the silt buildup in a couple of District drainage areas and stated that he had referred Mr. Schlazic to the Greenbelt Committee. Mr. Spoons also reported that the tving of the District's wastewater lines was in progress and close to being complete. He informed the Board that Williamson County Road and Bridge Department had scheduled a community meeting regarding paving of the roads this summer. After discussion, upon motion by Director Collins and second by Director Green, the Board approved the write-offs listed on page 13 of the General Manager's report.

Director McNeil stated that the Board would next receive the engineer's and Mr. Malish referred the Board to the report in their meeting packets, attached as **Exhibit "H"**. Mr. Malish informed the Board that the report on the drainage study would require a special meeting, and the Board agreed to schedule the meeting for 6 p.m. on Wednesday, May 11, 2016. Mr. Malish reported that if Continental Properties put in a carwash for District residents it may require a separate meter. He reported that the City of Austin had approved the restroom project for Robinson Park. He also reported that the Rattan Creek pavilion/gazebo project would get the Water Pollution Abatement Plan exemption from the Texas Commission on Environmental Quality.

The Board then discussed that the City of Austin water billing now included a 11.7% infiltration surcharge. The Board agreed to pay what is owed, less the 11.7% surcharge.

Director McNeil asked if there was anything to discuss regarding the agenda for Wednesday, April 20, 2016, and no action was taken.

Director McNeil inquired as to whether there were any further items to come before the Board. The Board discussed AT&T's repair of the damaged sidewalks, which had not

been completed. The Board asked Mr. Spoons to reach out to Philip Zuniga of AT&T to inquire as to their expected completion of the sidewalk damage.

There being no further items to discuss, Director McNeil made a motion to adjourn the meeting. Director Green seconded, and the Board voted to adjourn the meeting at 7:37 p.m.



Jo R Jones
Jo Jones, Secretary
Board of Directors

Date: May 18, 2016