

**MINUTES OF MEETING OF BOARD OF DIRECTORS OF
NORTH AUSTIN MUNICIPAL UTILITY DISTRICT NO. 1**

June 13, 2016

THE STATE OF TEXAS §
 §
COUNTIES OF TRAVIS §
 AND WILLIAMSON §

A regular meeting of the Board of Directors of North Austin Municipal Utility District No. 1, open to the public, was held on June 13, 2016, at the Rattan Creek Community Center, 7617 Elkhorn Mountain Trail, Austin, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of said Notice is attached hereto as **Exhibit "A"**.

The roll was called of them members of the Board, to-wit:

Alan McNeil	-	President
Donald G. Conklin	-	Vice President
Jo Jones	-	Secretary
Keith Collins	-	Treasurer
Kim Green	-	Assistant Secretary/Treasurer

and all of said Directors were present, except Alan McNeil and Keith Collins, thus constituting a quorum. Also in attendance at the meeting were Gary Spoons with Crossroads Utility Services; Mary Bott with Bott & Douthitt, P.L.L.C.; Richard Fadal with TexaScapes, Inc.; David Malish with Murfee Engineering Co. Inc.; Mark Maxwell with Maxwebs; Bill Burke with Clearwater Management; and Carol Martin with Clearwater Management to record the minutes.

Director Conklin called the meeting to order at 6:12 p.m. and stated that the Board would first discuss the District's website and recognized Mark Maxwell. Mr. Maxwell informed the Board that the current email provider would stop working on July 15, 2016. He presented a proposal to use Network Solutions, attached as **Exhibit "B"**, to cover all 8 current email addresses. He suggested eliminating some unnecessary addresses and informed the Board that if approved, all email function would remain the same. Director Conklin suggested that Mr. Maxwell proceed with the change. Mr. Maxwell also confirmed the status of information that was currently on the District's website, including mosquito and coyote information and discussed the way meeting agendas were posted. Upon motion by Director Conklin and second by Director Jones, the Board voted 3-0 to approve the Network Solutions proposal and instructed Mr. Maxwell to proceed.

Director Conklin stated that the Board would next receive the bookkeeper's report and consider bills, invoices, transfers and investments. Ms. Bott reviewed the cash activity report, attached as **Exhibit "C"**, and stated that the items for approval included director and vendor payments, a transfer in the amount of \$150,000.00 from First Citizens Bank Operating Account to First State Bank Manager's Account; a transfer in the amount of \$200,000.00 from Compass Lockbox Account to First State Bank Operating Account; and a transfer in the amount of \$18,714.62 from the TexPool SR2014 Capital Projects Account to TexPool Operating Account. Ms. Bott then recommended renewal of the Compass Bank

General Fund Certificate of Deposit in the amount of \$240,000.00, which matures on June 6, 2016, for a term of one year. There was discussion about the decision to replace the prior month's plan to renew the TexPool Certificate of Deposit with the Compass Bank General Fund Certificate of Deposit. Director Conklin asked Mr. Spoonts if the Water Sampling Annual Report was posted on the website and Mr. Spoonts confirmed that it was. Upon motion by Director Conklin and seconded by Director Green, the Board voted 3-0 to approve the bills, invoices, transfers and renewals as presented.

Director Conklin stated that the Board would next receive the park and landscape maintenance report, attached as **Exhibit "D"**. Mr. Fadal informed the Board that because rye grass does not survive in warmer weather, there would be up to a month of transition time until the Bermuda grass in the parks would be established and that the top soil had been replaced. He also reported that granite on a certain area of trail repeatedly gets washed out by rain and suggested that the Board place something more permanent there. Director Conklin discussed the fire management speaker that had spoken at the CASE Conference and the possibility of having him evaluate areas of risk within the District. He stated that he would like Mr. Fadal to be involved in any such evaluation. There was discussion about the benefits of communicating with the residents about why a fire hazard survey would be happening.

Director Conklin asked if there was anything for the pool and community center report. Mr. Burke discussed some personnel issues.

Director Conklin stated the Board would next receive the General Manager's report, attached as **Exhibit "E"**. Mr. Spoonts discussed a parental request to allow a youth resident to be allowed a pool membership and access to Teen Nights. There was discussion about why he was previously restricted access. The Board declined the request based on a more recent issue in May 2016. Mr. Spoonts reported on the status of a memorial bench that had been installed in Robinson park. There was discussion about the dedication ceremony. Director Conklin noted a need for the Board to develop a process for handling all future memorial requests, particularly in regards to guidelines and maintenance. Mr. Spoonts informed the Board about ongoing vandalism in the basketball courts. There was discussion about ways to stop or discourage the vandalism from continuing. Director Jones mentioned vandalism at the mailboxes on Corpus Christi Drive and Amarillo Avenue. There was discussion about mail theft and possible ways to discourage it from continuing, such as installing lights or motion cameras. Mr. Spoonts then referred the Board to proposals provided by T.F. Harper & Associates, LP in their packets. He discussed proposals for Rattan Creek Park, attached as **Exhibit "F"** and Robinson Park playground repairs, attached as **Exhibit "G"**, regarding artificial turf, mulch replacement, swivel seats, and other maintenance or repairs suggested in the park audit. There was discussion about replacing mulch with artificial turf in next year's budget. Upon a motion by Director Conklin and second by Director Jones, the Board voted 3-0 to approve the Rattan Creek Park and Robinson Park proposals as presented. There was discussion about the rules regarding 30.06 and 30.07 signs and how gun regulations relate to public meetings. The Board also discussed alcohol policies in the parks regarding Board discretion and police presence. Director Conklin recommended that Mr. Spoonts contact Officer Gleason to discuss effectively making his presence known during pavilion rentals. Mr. Spoonts then reviewed the status of the fire hydrant survey.

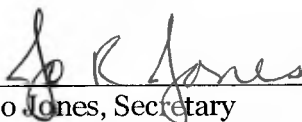
Director Conklin asked if there was anything to discuss for the engineer's report. Mr. Malish reviewed the report, attached as **Exhibit "H"**. Director Conklin asked about District rights to inspect or provide maintenance to private lift stations to prevent problems within the area due to possible overflows and there was some discussion. Mr. Spoons recommended holding a special meeting to review all plans for the Rattan Creek Park Pavilion, Public Restrooms, and Pump Station Enclosure projects. There was discussion about specific requests for each project. Director Conklin mentioned the security precautions and benefits of the pump station enclosure. Director Green stated that she considered the Public Restrooms and Pump Station Enclosure projects to be ready for Board approval. Director Jones requested that Mr. Malish recommend a good quality light to install on the structures that should not bother residents. Director Conklin suggested a meeting be scheduled when all Board members would be available to review the plans and vote. Mr. Malish informed the Board that there may be a request for a land plan change at the corner of Anderson Mill Road and Parmer Lane at the June 15, 2016 meeting. There was discussion about the possible effects of a tax rate valuation difference if such a change was made. Director Jones said that she would investigate it further.

Director Conklin then asked if there were any future annexation, limited district conversion, and City of Austin related issues to discuss. Director Conklin discussed a CASE Conference presentation regarding City of Austin rulings and asked if other Board members would be interested in participating in the continuation of the issue with lobbyists. There was discussion.

Director Conklin asked if there was anything to discuss regarding the agenda for Wednesday, June 15, 2016. Director Green noted several concerns from residents regarding off leash dogs and the many requests that had been made for more signs about the leash laws. Director Conklin referred the Board to Officer Ellison's report that noted observing several dogs on leashes and only one off and pointed out that he had issued a citation. Director Green suggested utilizing more bandit signs. Mr. Spoons stated that he would bring a proposal for bandit signs regarding leash laws to the next Board meeting.

Director Conklin inquired as to whether there were any further items to come before the Board. There being no further items to discuss, Director Green made a motion to adjourn the meeting, Director Jones seconded, and the meeting was adjourned at 8:32.




Jo Jones, Secretary
Board of Directors